NEW COURSE IN THE
WRITING OF REPORTS

A Weak Point In Engineering Training Aimed At In
Giving Subject.

At the Institute the Juniors in
Course XV are this term having a
novel study, that of report writing.
It has been popularly said that stu-
dents graduating from college have
still to learn about which side of a
check to endorse, although they have
been well provided with information
concerning Greek, Latin and the
'logics. Technical men have hither-
to given general little attention
while in school to the needed literary
accomplishments of engineering work,
and have had no special instructions
with reference to the presentation of
the facts in a manner that will make
them valuable.

The whole plan of the Technology
course in Engineering Administration
is to present to the students some of
the essentials in the business manage-
ment of engineering undertakings.
Accounting, industrial organization,
statistics, banking and other items
not heretofore counted in the educa-
tion of engineers, have been taken up
and at present the men are having
exercises in report writing.

The technique of report writing in-
cludes some rather interesting details.
Engineers must have a problem to at-
tack and this is true concerning these
literary exercises which have to be
solved first and then a report pre-
pared. The Technology method of
preparing this report consists in de-
termining carefully what facts are to
be set forth, and this may or may
not be accomplished by a preliminary
outline on paper. Then the report is
considered from two points of view,
one of them, the magazine article or
popular presentation, and the other,
a more concise story, in which the
details are included in appendices
(Continued on Page Six)

A. S. M. E. MEETING

Address On Motion Study Ap-
plied To Crippled Soldiers.

Mr. Frank B. Gilbreth, motion study
expert, will address the American So-
ciety of Mechanical Engineers at 8.00
o'clock Tuesday at the Engineers' Club.
His subject will be "Motion Study for Crippled Soldiers," and his
talk will be illustrated with stereop-
thesis views which he has collected
during his extensive research work in
the countries of the belligerent na-
tions.

The problem of the disabled sol-
dier is one that will be met with
abroad for many years to come, and
the first solutions to it which will
be presented at the meeting will in-
terest every engineer. Members of
the Mechanical Engineering Society
are invited to attend.

M. E. SOCIETY

Last Saturday sixty-five members
of the Mechanical Engineering Soci-
ety visited the L street station of
the Edison Electric Company and the
South Boston station of the Boston
Elevated Railway Company.